

1 X DIRECTOR: COMMUNITY SERVICES

2 YEAR FIXED TERM CONTRACT POSITION

REMUNERATION: TOTAL COST TO COMPANY PACKAGE: R581 810 Minimum TO R748 050 Maximum (*Offer of remuneration will be determined by competence in line with the guidelines as set out in Notice 225 published in Government Gazette No.37500, March 2014*)

MINIMUM REQUIREMENTS AND QUALIFICATION

- A minimum qualification of appropriate Degree in Social Science/ Public Administration/ Law or equivalent.
- A practical knowledge of social services
- Five (5) years experience at middle management level and have proven successful institutional transformation within public or private sector
- A qualification relating to National Treasury Competencies requirements obtained from an accredited and recognized body (CPMD/MFMP)
- Good communication and inter-Personal skills. Ability to lead a multi-disciplinary team.
- Knowledge and understanding of relevant local government policy and legislation
- Computer literacy
- Management experience , preferably in environmental services, emergency services, sports, arts and recreational services
- Drivers License

NB. Shortlisted candidates will be subjected to information/ qualifications verification process, security vetting clearance. Successful candidate will be required disclose the financial interest and sign a performance agreement for the duration of the employment.

KEY PERFROMANCE AREAS

As Director Community Services the incumbent will work in close collaboration with the Municipal Manager as well as other functionaries of the Council. The incumbent will be responsible for the following:

- Public safety (Traffic) Management
- Environmental Services Management and compliance with the relevant legislation
- Solid waste management programmes
- Designing programs and developing policies to promote an enabling environment for community –based programmes as guided by the municipal IDP
- Provide strategic leadership in relation to the development, implementation, monitoring and reporting on Service Delivery and Budget Implementation Plan of the directorate
- Personnel development and management in the directorate
- Overhead control and management of municipal parks, cemeteries, recreation facilities/ programmes, disaster management, public safety, driver's license service centre, social services, environmental services, waste management, licensing and satellite service points in accordance with relevant policies and legislation
- Provide leadership in relation to relevant sector departments and other agents/ stakeholders inter-collaborative programmes